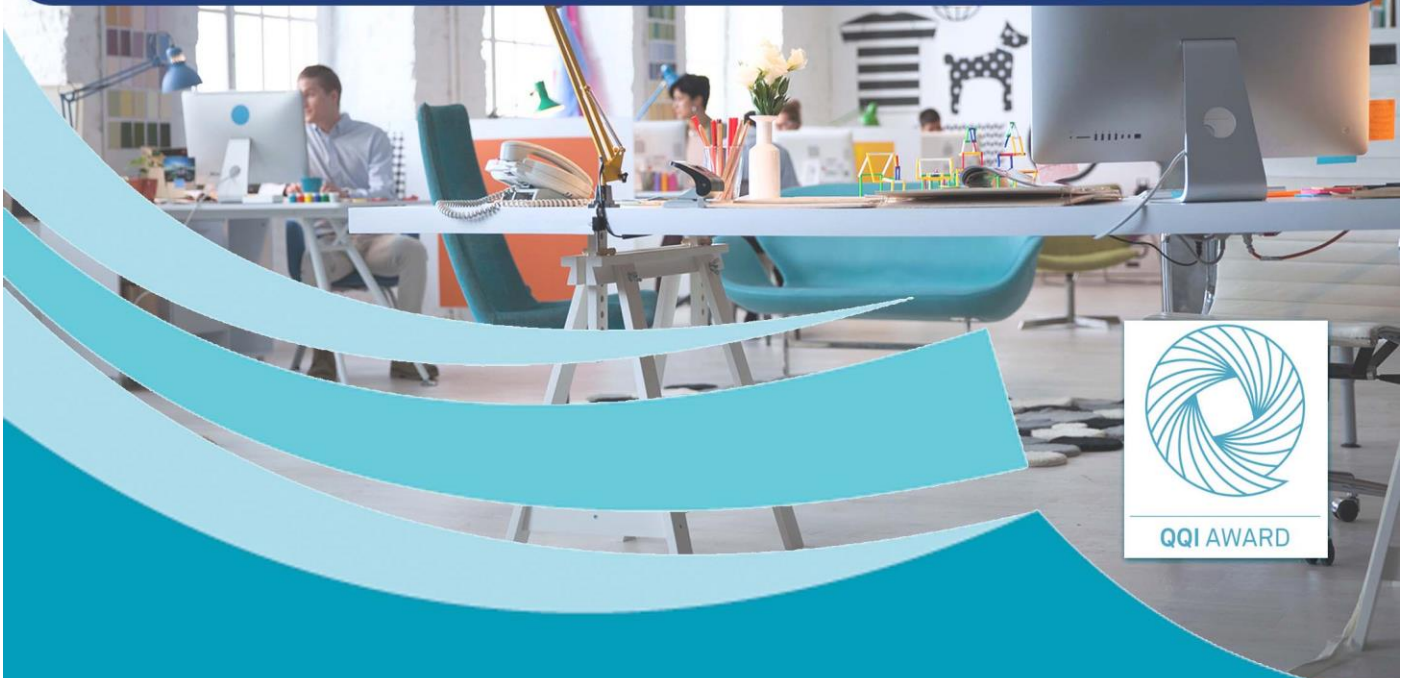


LIR BUSINESS SERVICES & TRAINING CENTRE LTD.

QQI Training, Delivery & Evaluation 6N3326

Course Information



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Programme Objectives

If you have ever considered training others in your own subject area of expertise, this course will enable you to acquire the knowledge, skill, competence and confidence, to deliver and evaluate a training intervention within a range of training and development contexts.

This module, together with QQI Training Needs Identification & Design 6N3325, leads to the QQI Training & Development Specific Purpose Award 6S3372 – the NEW Train the Trainer Qualification.

Learning Outcomes

1. Concepts and theories underlying the delivery and evaluation of training interventions.
2. Exploring the elements which impact on the effectiveness of a training session to include the learning environment, Trainer learning methodologies and Group dynamics of Learners.
3. Demonstrate an awareness of a range of issues to include equality, diversity and disability in the context of current legislation with regard to training provision.
4. Appraise a range of evaluation models, approaches, tools and techniques used in the evaluation and monitoring of a training and development intervention.
5. Deliver appropriate training content and materials using a range of training aids.
6. Formulate appropriate evaluation tools, techniques and approaches for a training session to determine whether or not training needs were met and objectives filled.
7. Provide constructive feedback to participants in relation to training intervention.
8. Apply a comprehensive range of specialised training delivery and evaluation skills in the delivery of an appropriate training intervention.
9. Devise a training evaluation process to include the identification of key stakeholders, feedback from the trainee, challenges within the process and the conduct or methodology of the evaluation.
10. Select from a range of evaluation tools, techniques and approaches for a training session to determine whether or not training needs were met and objectives fulfilled.
11. Report on a training and development evaluation to include the identification of areas of success and improvement opportunities.

Assessment

Project: 40%, Skills Demonstrations: 40%, Learner Record: 20%

Duration

This Programme comprises of 1 module. The duration of this module is typically 150 hours. This is a combination of 50 hours of Directed Learning and 100 hours of Self-directed learning. The 50 hours of Directed Learning takes place in Classroom Attendance and 'Live' Tutor Online Classes. Self-directed Learning is learner-led, and it includes self-directed study, through Lir eLearning Hub, preparation and reflection time. There are Virtual Office Hours throughout the week also to give you the opportunity of meeting your Tutor online if you have any queries.

A Blended and Online Course with 'Live' Tutor classes, optional Virtual Office Hours and Tutorials and One-OR 5 x Workshops (1 day per week) or 8 x Evening Classes plus self-directed learning with online support.

Fees and Payment Options

- Course fee: see www.lirbusinesscentre.com or phone Lir Reception 044-9342754 for a Quote.
- Payment 1) In full, or 2) Flexi-payments/Funding 3) In-Company - separate quote.
- You may qualify for funding by contacting your local Intreo/DSP Office.

Entry Requirements

It is expected that you will have a range of learning styles, strengths and needs related to the programme and have the capacity to take responsibility for your own learning within the managed classroom and online environment provided by Lir Business Services & Training Centre Ltd.

A competency test may be carried out for English language and literacy and/or keyboarding/computer skills to ensure that you have the skills necessary to complete the programme.

Delivery Mode(s)

Delivery modes include:

- Centre-based (face-to-face 'Live Tutor' instruction/in a classroom/and online class environment)
- Workplace learning
- Blended learning (hybrid model where a portion of learning is classroom-based and a portion of which is web-based learning)

Learner Progression

Learners who successfully complete this course may use the associated credits towards a Major Award.

For more information, visit www.lirbusinesscentre.com.